PATIENT RIGHTS & RESPONSIBILITIES

You have a right…

… to be treated with respect in a manner that recognizes your need for privacy and dignity.
… to be informed of your diagnosis, prognosis, or treatment options in terms you can understand.
… to be informed about recommended treatment and alternative treatments and to be advised of the potential outcomes of each treatment.
… to refuse treatment and be advised of the probable consequences of your decision.
… to schedule a time to inspect your medical record, and to receive copies of requested pages at a nominal charge for photocopying.
… to request that your medical record be corrected or amended. If your doctor believes the record is accurate & complete, you have a right to include a statement of disagreement in your medical record.
… to limit access to your medical record without written consent, except to health care providers, payers and law enforcement.
… to participate in making decisions about your health care.
… to file a grievance with the Department of Health & Human Services.

You have a responsibility…

… to provide all medical history, including past care, illnesses, and medications to your doctor, so the best treatment plan can be determined.
… to provide accurate health insurance information, and to inform the office of any changes in coverage.
… to inform the office if you have more than one insurance coverage.
… to know the proper use of your insurance, and how to obtain covered services, and to follow the rules of your plan.
… to keep scheduled appointments, or to provide adequate notice to us if you are delayed or need to cancel.
… to pay co-payments, deductibles, and non-covered services.
… to ask questions about your care until you fully understand.
… to follow the advice of your doctor, and to inform the doctor if you refuse to comply with the medical advice given.
… to be courteous to other patients, families and office staff.